

CONFIDENTIALITY AND NONDISCLOSURE AGREEMENT

The undersigned recognizes that as an employee, intern, shadow or a visitor of Hermann, Ott Veterinary Clinic (HOVC), he or she may have access to confidential information of HOVC and its clients, including not only information labeled as such, but also information and data develop in the course of HOVC meetings, disclosure of which would be harmful to the interest of HOVC and its clients, including but not limited to include client financial information, client account and payment information, technical data, know how, marketing, management techniques and methods, price lists and other lists or activities and methodologies used and recommended by HOVC.

The undersigned person agrees that, both during his or her employment/visitation at HOVC, and thereafter, he or she will take appropriate precautions to safe guard such data and information, and will not disclose, divulge or publish any such data information except as may be deemed necessary or useful to HOVC.

The undersigned person further recognizes that all documents, price lists, drawings, manuals, letters, notebooks, reports, tapes or records, disks or similar repositories of data and other confidential or proprietary information of HOVC, including copies thereof, whether prepared by him or her or others, are the property of and belong to HOVC. The undersigned person will not take videos, pictures, or recordings without the permission of the management and are not allowed to use them in any type of social media without written permission from management. The undersigned person agrees that, during the term of his or her employment or visitation, he or she will safeguard all such materials over which he or she has control. The undersigned person agrees that, upon cessation of his or her employment/visitation at HOVC, he or she will promptly surrender all such materials to HOVC.

Printed Name

Date

Signature